## Template Lead Coach Role Description

## [Insert Name of Club]

Name of coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsible to: ***NAME OF CLUB*** Management Committee

**MAIN DUTIES**

* To take full responsibility for the club’s (name of squad) coaching sessions at ***NAME OF VENUE* on *DAY(S)*** from ***START TIME*** to ***END TIME***.
* To maintain high ethical standards in coaching, ensure coaches keep up-to-date with their knowledge, skills and qualifications and prepare all coaching sessions in advance.
* To undertake training & vetting appropriate to the role e.g. Safeguarding Children and Young People in Sport Awareness, and vetting for Rowing coaching.
* To work with and include ***NAME OR NUMBER OF OTHER COACH(ES)*** in the preparation and running of each session.
* To attend club meetings as required and report on progress.
* To offer the club feedback on the organisation and degree of success of squad coaching and events.
* To assist in the selection of crews.
* To travel to events with any junior squad(s).
* To inform the delegated Coach in advance of any sessions that cannot be attended by you.

## Template Assistant Coach Role Description

## [Insert Name of Club]

Name of coach: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Responsible to: Lead Coach

**MAIN DUTIES**

* To assist with the club’s (name of squad) coaching sessions at ***NAME OF VENUE*** on ***DAY(S)*** from ***START TIME*** to ***END TIME***.
* To develop and maintain high ethical standards in coaching, commit to develop coaching knowledge and skills and assist in the preparation of coaching sessions in advance.
* To work with ***NAME OF LEAD COACH*** in the preparation and running of each session.
* To undertake training appropriate to this role e.g. Safeguarding Children and Young People in Sport Awareness.
* To offer the club feedback on the organisation and degree of success of squad coaching and competitions.
* To travel to events with the junior squad(s).
* To inform the Lead Coach in advance of any sessions that cannot be attended.